

# eAgenda

POLK COUNTY PUBLIC SCHOOLS

June 14 2016 Work Session 9 00 AM

## NEW BUSINESS

### 1. [9:00 - 9:10 AM School Board Comments](#)

Attachment: [BOARD MEETING DATES July 2016-June 2017 Revised 5216.pdf](#)

Minutes:

#### Mrs. Sellers

Mrs. Sellers reported on the Florida School Boards Association (FSBA) Summer Conference where a discussion was held on Title I funding (average cost of a Non-Title I student cannot be greater than the cost of a Title I student). The District may need to monitor school data for this information.

#### Mr. Berryman

Mr. Berryman reminded everyone of Mr. Harris's recent induction as the FSBA President. The FSBA Board Retreat will be at LEGOLAND in September 2016.

He also commented on the following areas of concern:

- Structure Reviews
- Every Student Succeeds Act
- Department of Education/Department of Justice funds withholding

#### Mr. Wilson

Mr. Wilson asked for clarification that the joint departmental concern Mr. Berryman referenced is the because of verbiage in our harassment/bullying policy. Wes Bridges, Counsel for the Board, reported the nature of the concerns are unclear.

#### Mr. Mullenax

Mr. Mullenax commented on his previous request for five years of Worker's Compensation records indicating how much money was spent and from where. He stated has not received any information.

Superintendent Byrd reported the documented was created by Jason Pitts on June 7, 2016. End of year activities, commencements, etc. may have caused a break in communication. She will have it sent to all board members.

#### Mrs. Fields

Mrs. Fields discussed the upcoming School Board retreat scheduled for June 27th at 9:00 at the Lakeland Health Clinic. She commented on individual meetings held with Dr. Frejio in efforts to tackle strategic plan information

and thanked Mrs. Clanton for her work on the School Board procedural manual. Board Staff will be sent the document electronically with comments due in 2 weeks.

Mr. Harris

Mr. Harris comment on the District moving forward with board development and advocacy for public education.

2. [9:10 - 9:40 AM BoardDocs training for Board Members](#)

Minutes: Edwina Hall, Executive Assistant to the Superintendent, and Sylvia Raye, trainer for BoardDocs, presented information on the BoardDocs program as well as provided a brief training overview for the Board Members. Training is ongoing for staff members who submit or approve agenda items. The program may be implemented as early as August, depending on technical issues or questions that may arise in creating the new template.

BOARD AGENDA REVIEW

DISCUSSION ITEMS

Item 3

3. [9:40 - 10:10 AM POLK ALIGNMENT Update](#)

Attachment: [06 14 16 PCSB Worksession.pdf](#)

Minutes:

Sara Roberts and Kimberly Long, Executive Director of Polk Vision gave the presentation. Polk Vision is the lead for the District's Polk Alignment Initiative. As such, they facilitate community priorities, promote partnerships, and encourage accountability.

The six focus areas are:

- Education (literacy, attendance, talent)
- Civic Engagement (Leadership Polk Class, Leadership Polk Alumni)
- Economic development
- Infrastructure
- Government
- Quality of Life (Building Healthier Polk [BHP] Schools, Worksites, Physicians, Arts, Heritage, and Culture)

The four alignment processes are:

- principles
- structure
- process
- technology

Mr. Mullenax asked how many donors are involved and what is the total amount. Mrs. Roberts stated it is \$70K. Fund raising from the private sector will need to take place in order to increase Polk Alignment Initiative staff.

Mr. Fields asked if Lakeland Vision is a part of the process. Mrs. Roberts reported they are involved.

Mrs. Long reported they need deeper access and more participation at School Principal level than has taken place in the past. Out of 67 elementary schools surveyed, only 7 responses were received. Polk Alignment Initiative would like to speak at the principal meetings to encourage their involvement. It is imperative to having a higher amount of success and rapid results.

Item 4

4. [10:10 - 10:20 AM AdvancED](#)

Attachment: Final External Accreditation Report (confidential).pdf (Confidential Item)

Attachment: [Accreditation Presentation Final.pdf](#)

Minutes:

Kenneth Reddick

AdvancED is the world leader in providing improvement and accreditation services to education providers of all types in their pursuit of excellence.

Benefits of District Accreditation

- Students - transfers of credits for one school to another: gain greater access to federal loans, scholarships, post secondary education and military programs that require students to attend an accredited institution;
- Parents - make informed decisions about their children's education with confidence, knowing their child's school is accredited;
- The District united with a global network committed to standards of excellence. Empower from shared expertise through local and global workshops, training, conferences, and personalized service.

Next steps

- final report will be posted on the District Website for stakeholders access;
- develop a district team to address and monitor progress of the improvement priorities;
- district will have to submit a progress status report addressing the improvement priorities by May 1, 2017 to AdvancED;
- the review team will schedule a revisit to the district in 5 years.

On June 28th, 2016, at the School Board Meeting, the School Board Members will receive their formal presentation.

Item 5

5. [10:20 - 10:40 AM 2017 Health Plan Administrative Services Only \(ASO\) Services annual fee \\$4,700,904](#)

Attachment: [School Board of Polk County ASA PPO Exhibit B 06022016.pdf](#)

Attachment: [School Board of Polk County ASA PPO Exhibit E - 06022016.pdf](#)

Attachment: [School Board of Polk County Medical Performance Guarantees - Exhibit D - 06022016.pdf](#)

Attachment: [School Board of Polk County AMENDMENT 06022016.pdf](#)

Minutes:

Mr. Berryman commented the plan should be out for bid every 5 years and asked why it wasn't. Joy Myers, Director of Risk Management, responded that the recommendation of the Insurance Committee reviewed the Blue Cross Blue Shield (BCBS) proposal and looked at comparative plans used by other large corporations and found that our proposal is far less expensive. The clinics (Haines City and Lakeland) have helped lower our health insurance costs. Administrative services do not require competitive bids. The retirees are on the District Healthcare plan (Medicare Advantage) through BCBS. That would not be an option with other insurance providers.

Item 6

6. [10:40 - 11:10 AM Preliminary Budget Discussion for FY16-17](#)

Attachment: [Budget Presentation 06 14 16.pdf](#)

Minutes:

Mike Perrone, Chief Financial Officer, Jason Pitts, Director of Budget, discussed the budget increase of

\$13.9 million, however only about \$6.5 million is discretionary.

The School District will be receiving less money per student funding (\$10.92) than last year; while enrolling more students. Mr. Pitts will provide an itemized breakdown at the June 28th meeting.

Mr. Wilson stated he would like to have a budget process discussion at the Board Retreat.

Mrs. Cunningham commented that schools desperately need the Testing Coordinators.

Mrs. Sellers reported that all of the items listed are critical or mandatory; staff needs to look at the budget to see what can be substituted.

Item 7

7. [11:10 - 11:20 AM BREAK](#)

Item 8

8. [11:20 - 11:25 AM New Job Description for Paraeducator \(Massage Therapy\)](#)

Attachment: [Massage Therapy Para 6.14.16WS.pdf](#)

Item 9

9. [11:25 - 11:30 AM Update Job Description for Florida Board of Nursing, Sr. Coordinator, Practical Nursing Education](#)

Attachment: [Sr. Coord Prac Nurs 6.14.16.pdf](#)

Item 10

10. [11:30 - 11:35 AM Update Job Description for Paraeducator Cosmetology](#)

Attachment: [Paraeducator Cosmetology6.14.16WS.pdf](#)

Item 11

11. [11:35 11:40 AM IDEA Part B Entitlement Grant for 2016-17](#)

Attachment: [IDEA Grant 2016-17.pdf](#)

Attachment: [IDEA Grant Summary Information SY17.pdf](#)

Item 12

12. [11:55 AM - 12:15 PM School Nutrition State of the Plate 2015-2016](#)

Attachment: [Meal Price Memo and a la carte Price List 2016-2017.pdf](#)

Attachment: [CEP Executive Summary and School List.pdf](#)

Attachment: [State of the Plate 2015-2016.pdf](#)

Minutes:

Jacqueline Bowen, Chief Academic Officer, presented information on Federal Title I funding and gifted education - Impact of Utilizing Community Eligibility Program.

As we increase eligible schools - the funding is not increased; the same allocation process is reducing the funds by \$1m; high schools receive a larger amount.

The parameters are they cannot go below 40% minimum up to 70% low income (mandatory funding); Tier 1 100%, Tier II - below 100% , \$400 per student allocation.

If we continue the process, Title I schools will not mirror the true needs of Title I. The District will be lowering the funding of our neediest schools.

Ms. Bowen concluded with a discussion on continued use of Community Eligibility as the indicator to identify Title I schools. She will include her recommendations in a powerpoint that will send to Board Members.

Item 13

13. [12:15 Executive Session](#)

#### INFORMATION ITEMS

##### ADMINISTRATION - SCHOOL BOARD

14. [Notification of Need to Advertise a Public Hearing](#)

##### Business Services - General

15. [Dual Enrollment – 2016-17 Polk State College Articulation Agreement and Addendum](#)

Attachment: [Polk State College Dual Enrollment Articulation Agreement\\_2016-17.pdf](#)

Attachment: [Polk State College – PCSB Dual Enrollment Addendum 2016-17.pdf](#)

Attachment: [Changes from 2015-16 Dual Enrollment Articulation from Polk State College.pdf](#)

##### Facilities and Operations - General

16. [Facilities Capital Work Plan](#)

Attachment: [Operations Work Plan - 2016 - 6-7-16.pdf](#)

##### Teaching and Learning -CTA/Multiple Pathways- Grants

17. [Carl D Perkins, Secondary DJJ Grant \\$60,393](#)

Attachment: [Perkins DJJ 16-17 Executive Summary.pdf](#)

Attachment: [Perkins DJJ Budget Impact Analysis 2016-17.pdf](#)

##### Teaching and Learning - Curriculum - Grants

18. [Discover Pathway to Financial Success Grant \\$80,070](#)

Attachment: [Discover Pathway to Financial Success Grant Executive Summary.pdf](#)

Attachment: [Polk County Public Schools Quote 5-6-16.pdf](#)

Attachment: [Discover Pathway to Financial Success Grant Budget Impact Analysis 2015-16.pdf](#)

Attachment: [Discover Pathway to Financial Success Award Notice.pdf](#)

Attachment: [Pathway-FinancialSuccessGrant051816.pdf](#)

Meeting adjourned at 1:25PM. Minutes were approved and attested the 28th day of June 2016.

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Kay Fields, Board Chair

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Jacqueline M. Byrd, Superintendent